

**DURING BUSINESS  
HOURS, TOWED  
VEHICLES MUST GO  
DIRECTLY TO THE  
REPORTING CENTRE  
FROM THE SCENE OF  
THE COLLISION.**



Phone: (705) 253-1600  
FAX: (705) 253-9608  
WEB: [www.accsupport.com](http://www.accsupport.com)



## **COLLISION REPORTING CENTRE**

**580 Second Line East  
Sault Ste. Marie, ON  
P6B 4K1**

### **Business Hours**

**Monday to Friday**

**11:00 AM – 7:00 PM**

**Saturday 10:00 AM – 4:00 PM**

### **INFORMATION**

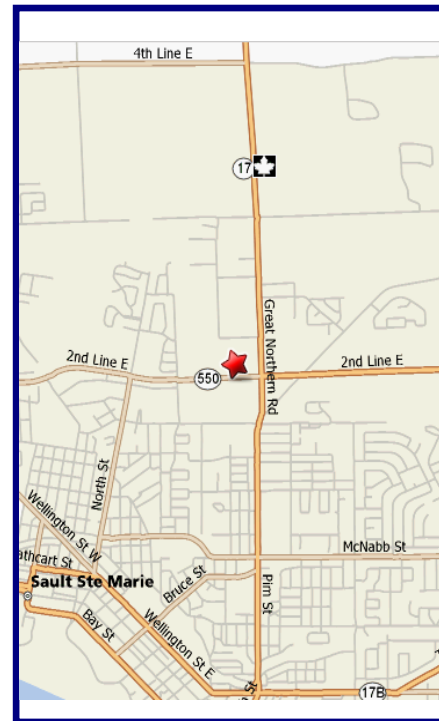
**(705) 253-1600**

**OCCURRENCE NUMBER**

## **OPERATION LOOKOUT**

**IF YOU SEE AN IMPAIRED DRIVER  
TELEPHONE**

**911**



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## WHAT IS A COLLISION REPORTING CENTRE?

A Collision Reporting Centre is a facility where the public in Sault Ste. Marie report traffic collisions.

***The Highway Traffic Act requires that all collisions where persons are injured, where damage exceeds a combined value of \$1,000.00, or where there is damage to highway property, **MUST be reported to the Police.*****

## MOTOR VEHICLE COLLISIONS

Steps to be taken by all drivers before attending the Collision Reporting Centre:

1. Check the "exception list" on the next page to determine if Police presence is required.
2. If it is safe to do so, remove vehicle from the roadway.
3. Exchange information with the other involved parties, including independent witnesses. Obtain names, addresses, phone numbers, insurance and vehicle particulars, including licence plate number.
4. As soon as possible, attend with your vehicle at the Police Reporting Centre. If your vehicle is drivable, you have 48 hours to report your accident at the Collision Reporting Centre.
5. Bring your documentation with you to the Police Reporting Centre, i.e. drivers licence, ownership and insurance. The driver must attend with the vehicle.

## DO YOU REPORT HIT AND RUN COLLISIONS AT THE COLLISION REPORTING CENTRE?

YES. A Police Officer will be dispatched if the suspect vehicle is still in the area of the collision.

## WHEN SHOULD A DRIVER ATTEND THE POLICE REPORTING CENTRE?

A driver involved in a property damage collision will report the collision at the Police Reporting Centre during business hours, with the following exceptions:

### - EXCEPTIONS -

Police will attend collisions involving:

1. Injury or death;
2. Criminal activity, examples: Impaired driving, stolen vehicle, assault;
3. Federal, provincial, or municipal vehicles;
4. Vehicles transporting dangerous goods;
5. Damage to private, municipal, or highway property.

WITHOUT EXCEPTION, DURING BUSINESS HOURS, TOWED VEHICLES MUST GO DIRECTLY TO THE POLICE REPORTING CENTRE FROM THE SCENE OF THE COLLISION

## OTHER DRIVER/VEHICLE INFORMATION

DRIVER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE – HOME \_\_\_\_\_

PHONE – BUSINESS \_\_\_\_\_

DRIVERS LICENCE \_\_\_\_\_

VEHICLE PLATE NUMBER \_\_\_\_\_

OWNER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE-HOME \_\_\_\_\_

PHONE-BUSINESS \_\_\_\_\_

INSURANCE COMPANY \_\_\_\_\_

POLICY NUMBER \_\_\_\_\_

## WITNESS INFORMATION

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE-HOME \_\_\_\_\_

PHONE-BUSINESS \_\_\_\_\_