



APPLICATION

Experienced Police Officer

Important

1. Carefully review and follow application instructions issued with this application form.
2. Please print clearly, complete fully, and use additional paper if space insufficient.

Personal Information

Last Name	Given Name (1)	Given Name (2)
Complete Address (including Number, Street, Apt. Number, Lot, Concession, Rural Route #)		
City or Town	Province	Postal Code
Business or Day Phone Number ()		
Home or Evening Phone Number ()		

Education

Secondary School Attended	Highest Grade or Level Completed (If applicable, attach equivalency certificate)
Type of Certificate or Diploma Obtained	

Business, Trade or Technical School Attended	
Course Name	Length of Course
Licence, Certificate or Diploma Awarded	

Community College Attended	
Program Name	Length of Program
Licence, Certificate or Diploma Awarded	

University Attended			
Major Area of Study		Length of Program	
Degree Awarded		General	Honours

Initial Police Officer Training	Attended		
Location	from (mm/yr):		to (mm/yr):

Other relevant Courses, Workshops, Seminars, Training etc

Police Training

(List all police related training you have received, beginning with the most recent course and continuing in reverse order. Attach separate sheet if required.)

Course Name	Year

Designations / Qualifications

(List any professional or personal designations, qualifications, licences or certificates you believe may be relevant to the position being applied for.)

Designation / Qualification	Year

Computer Proficiency

(List any experience with computer programs and/or technology relevant to the position being applied for. e.g. MS Word, Excel, PowerPoint, RMS, etc.)

Program	Weak	Fair	Proficient

Language Proficiency

Language	Proficiency	Weak	Fair	Proficient

Employment History

Current / Most Recent Employer		
Telephone Number ()	Date Employed : From	To
Complete Mailing Address (include Postal Code)		
Supervisor's Name and Title	Applicant's Position	
Brief Description of Duties		
Reason for Leaving		
Previous Employer		
Telephone Number ()	Date Employed : From	To
Complete Mailing Address (include Postal Code)		
Supervisor's Name and Title	Applicant's Position	
Brief Description of Duties		
Reason for Leaving		
Previous Employer		
Telephone Number ()	Date Employed : From	To
Complete Mailing Address (include Postal Code)		
Supervisor's Name and Title	Applicant's Position	
Brief Description of Duties		
Reason for Leaving		

Community Involvement

(List all community involvement including civic organizations, athletics, clubs, volunteer positions, etc. Begin with your present or most recent experience and continue in reverse order, listing your experience with each organization. If you have held two or more positions with the same organization, list and describe each position separately. Attach separate sheet if required)

Organization		
Position Held	Membership Dates From(mm/yr)	To(mm/yr)
Brief description of activities		
Organization		
Position Held	Membership Dates From(mm/yr)	To(mm/yr)
Brief description of activities		
Organization		
Position Held	Membership Dates From(mm/yr)	To(mm/yr)
Brief description of activities		
Organization		
Position Held	Membership Dates From(mm/yr)	To(mm/yr)
Brief description of activities		

Character References

(Provide three personal references, not related to you, who are competent to judge your character, qualifications and suitability for the position being applied for. These references will only be contacted in the event you advance to the background investigation stage of the selection process.)

Full Name	Years Known
Complete Mailing Address	Telephone Number

Full Name	Years Known
Complete Mailing Address	Telephone Number

Full Name	Years Known
Complete Mailing Address	Telephone Number

Personal information obtained through the completion of this form is collected pursuant to section 43 of the Police Services Act for the purpose of assessing qualifications and suitability for employment as a police officer. Information collected may be disclosed for the purpose for which it was obtained or for a consistent purpose. Questions concerning collection or disclosure of this information should be addressed to:

Attention: Human Resources
Sault Ste. Marie Police Service
580 Second Line East
Sault Ste. Marie ON P6B 4K1

Declaration

I declare that the information contained in this application is true and complete to the best of my knowledge. I understand that a false statement may disqualify me from further consideration for employment or result in my dismissal should I be appointed as a Police Constable. It is understood that I am involved in a competitive selection process and that I may be declined at any stage of the process.

Applicant Signature

Date