



## **REGULAR MEETING MINUTES**

**THURSDAY, APRIL 27, 2017 – 2:00 P.M.**

**POLICE SERVICES BOARD ROOM**

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### **1. ROLL CALL**

**Members** – D. Hilsinger, Chair  
Mayor C. Provenzano  
J. Bruno  
Councillor M. Bruni  
Rick Webb

**Staff** – Chief R. Keetch  
Deputy S. Sparling  
Sarah Miles

### **2. CALL TO ORDER**

Chair D. Hilsinger called this meeting to order at 2:03 p.m.

### **3. CONFLICT OF INTEREST DECLARATIONS**

There were no conflicts of interest declared.

### **4. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA**

The Chief asked for clarification on a decision that had been made at the previous meeting with regards to the fine structure for the Taxi By-law. It was clarified the Board had approved the request to make a presentation to City Council.

### **5. ADOPTION OF MINUTES – MARCH 27, 2017**

MOVED BY: M. Bruni  
SECONDED BY: J. Bruno

RESOLVED that the Minutes of the regular meeting, as presented, be hereby approved.  
Carried.

**6. MOTION TO ACCEPT AGENDA – APRIL 27, 2017**

MOVED BY: J. Bruno  
SECONDED BY: M. Bruni

RESOLVED that the Agenda of the regular meeting, as presented, be hereby approved. Carried.

**7. COMMUNICATIONS & REPORTS – INFORMATION ONLY**

a) Special Account Ledger (Auction Fund) March 2017

The Mayor advised that in regards to the Special Accounts Ledger, there was recent media attention surrounding the spending of these funds for charitable purposes. The Chief had responded to questions from a council member.

The Chief clarified for the Board that there were no tax dollars used in regards to the donations made. The account identifies five areas where the money could be used for the Board and the Board is authorized to do so under the Police Services Act. The Chief also noted we have direction in policy on how these monies are spent.

The Mayor also proposed to the Board the idea to contribute to the youth initiative that is being undertaken at the moment. The Chair advised she would circulate to the board members more information on this initiative and the Board can decide at a later date whether or not they want to contribute.

- b) 2017 Monthly Total Overtime Costs (Paid and Banked) – March 2017
- c) 2017 Monthly Staff Shortage Overtime Costs – March 2017
- d) 2017 Monthly Staff Shortage Overtime Costs (Cash and AOT) – March 2017
- e) Monthly Statistical Report – January 2017
- f) Year to Date Statistical Report – January 2017
- g) YCJA Diversion Program – Statistical Report ending March 31, 2017
- h) Provincial Offences Statistics – March 2017
- i) Use of Force Reports – March 2017
- j) Public Complaints against Police – Dated April 19, 2017
- k) OAPSB Notice of the 2017 Annual General Meeting
- l) OAPSB Annual AGM & Spring Conference – Registration Open

It was decided that the Chair, Donna Hilsinger and Rick Webb would attend the conference.

**8. TRAVEL LOG**

MOVED BY: M. Bruni  
SECONDED BY: J. Bruno

RESOLVED that the Board approve the Travel Log report dated April 27, 2017. Carried.

**9. POLICE CONTINGENCY RESERVE**

MOVED BY: J. Bruno  
SECONDED BY: M. Bruni

RESOLVED that the Board approve the establishment of the Police Contingency Reserve to be funded from any unspent funds in the Police Capital Reserve in excess of the \$750,000 limit for the purpose of funding. Carried.

MOVED BY: M. Bruni  
SECONDED BY: J. Bruno

RESOLVED that the Board approve the transfer of any excess currently in the Police Capital Reserve to the newly established Police Contingency Reserve, to be capped at \$300,000. Carried.

**10. NEXT MEETING DATE**

25 May 2017

**11. ADJOURNMENT – Time: 2:22 p.m.**

MOVED BY: M. Bruni  
SECONDED BY: J. Bruno

That the regular meeting is adjourned and that the Board enter into the caucus meeting. Carried.