



REGULAR MEETING MINUTES

THURSDAY OCTOBER 25, 2018 – 2:00 P.M.

POLICE SERVICES BOARD ROOM

1. Roll Call

Members – D. Hilsinger, Chair
Mayor C. Provenzano
J. Bruno
Councillor M. Bruni
R. Webb

Staff – Chief H. Stevenson
S.Miles

2. Call to Order

Chair D. Hilsinger called this meeting to order at 2:02 p.m.

3. Conflict of Interest Declarations

There were no conflicts of interest declared.

4. Questions and Information Arising Out of the Minutes and Not Otherwise on the Agenda

There were no questions that arose.

5. Adoption of Minutes – September 27, 2018

MOVED BY: M. Bruni
SECONDED BY: J. Bruno

RESOLVED that the Minutes of the regular meeting, as presented, be hereby approved.
Carried.

6. Motion to Accept Agenda – October 25, 2018

MOVED BY: M. Bruni
SECONDED BY: J. Bruno

RESOLVED that the Agenda of the regular meeting, as presented, be hereby approved.
Carried.

7. Presentation: Fraud Unit

Presented by: Cst. Alison Campbell

Cst. Campbell reported to the Board that our statistics for fraud related occurrences are already significantly higher at this point in the year than they were for all of last year. The Mayor asked if this was because there are more frauds or because it is being reported more. Cst. Campbell advised that it is simply happening more.

Cst. Campbell discussed “tap and go” frauds as being significantly impactful and related to theft from vehicle, break and enters, etc. These types of frauds are on the rise everywhere. Cst. Campbell also advised that many frauds are related to elder abuse and power of attorney issues.

Donna asked how many people we end up charging for fraud and Cst. Campbell reported that many are being charged through the assistance of Crime Stoppers. John asked if business related frauds are handled differently and Cst. Campbell advised they undergo the same process and that she investigates every fraud, regardless of the amount of money involved.

Cst. Campbell discussed phishing scams and explained for the Board how they work. She also reviewed the process involved for obtaining warrants for Interact and other fraud related organizations.

Cst. Campbell provided an information piece for the public.

Rick asked about the success rate for convictions and Cst. Campbell advised they generally work out to pleas in court. The Chief noted this is also part of the catch and release issue as property offences are not the priority of the courts.

8. Communications & Reports – Information Only

- a) Special Account Ledger (Auction Fund) –September 2018
- b) 2018 Monthly Total Overtime Costs (Paid and Banked) – September 2018

John noted the overtime keeps rising and the Chief observed that we are consistent with last year’s trend. The Chief explained that the CERB increases are due to administrative leaves

that were unexpected. This trend will curb itself and we have proactively established a civilian review committee to look at how business is being conducted in certain areas. The Chief expects to realize some efficiencies through this review and noted this area needs it sooner rather than later. The Chief also noted that within the overall budget, it is not overly significant.

c) 2018 Monthly Staff Shortage Overtime Costs – September 2018

The Chief noted the spike is from the HEAT Unit and the CORE Unit has come in to offset the issues.

d) 2018 Monthly Staff Shortage Overtime Costs (Cash and AOT) – September 2018

e) Budget Report – Ending September 30, 2018

f) Monthly and Year to Date Statistical Reports – March, April, May & June 2018

The Chief discussed the format change for the presentation of the statistics. The Chief noted the more officers we put on the street, the more calls for service we will see. The Chief also noted that he does deal with the public himself when there are complaints that come into his office.

g) YCJA Diversion Program – September 30, 2018

h) Provincial Offences Statistics – September 2018

i) Use of Force Reports – September 2018

9. **Travel Log**

The Mayor asked for clarification on the “Mobile Kitchens” travel item and the Chief advised he would look into it further.

MOVED BY: R. Webb

SECONDED BY: J. Bruno

RESOLVED that the Board approve the Travel Log report dated October 25, 2018. Carried.

10. **Request for Fee Schedule Amendment for Traffic Escorts**

The Board Secretary explained for the Board that this item involves a change in internal processes. Traffic Escorts are no longer their own separate fee but have been absorbed into the fee structure set around paid duty requests.

MOVED BY: C. Provenzano

SECONDED BY: M. Bruni

RESOLVED that the Board approved the removal of the Traffic Escort fee from the fee

schedule and forward this request to City Council for further consideration. Carried.

14. Next Meeting Date

November 29, 2018

15. Adjournment – Time: 2:36 p.m.

MOVED BY: J. Bruno
SECONDED BY: M. Bruni

That the regular meeting is adjourned and that the Board enter into the caucus meeting.
Carried.