



## **REGULAR MEETING MINUTES**

**THURSDAY, JANUARY 24, 2019 – 2:00 P.M.**

**POLICE SERVICES BOARD ROOM**

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### **1. Roll Call**

**Members** – Mayor C. Provenzano  
J. Bruno  
R. Webb  
Councillor Lisa Vezeau-Allen

**Staff** – Chief H. Stevenson  
Deputy R. MacLachlan  
S. Miles

### **2. Call to Order**

Chief Stevenson called this meeting to order at 2:09 p.m.

### **3. Election of Officers**

#### **CHAIR**

MOVED BY: J. Bruno  
SECONDED BY: R. Webb

The Board APPOINTED Mayor Christian Provenzano as Chair, Sault Ste. Marie Police Services Board. Carried.

#### **VICE-CHAIR**

MOVED BY: C. Provenzano  
SECONDED BY: R. Webb

The Board APPOINTED John Bruno as Vice-Chair, Sault Ste. Marie Police Services Board. Carried.

SECRETARY

MOVED BY: J. Bruno  
SECONDED BY: R. Webb

The Board APPROVES Sarah Miles as Secretary, Sault Ste. Marie Police Services Board. Carried.

FINANCE / BUDGET COMMITTEE:

MOVED BY: C. Provenzano  
SECONDED BY: N/A

The Board APPOINTED Mayor Provenzano, Lisa Vezeau-Allen and John Bruno to be on the Board's Finance / Budget Committee. Carried.

NEGOTIATING / GRIEVANCE COMMITTEE:

MOVED BY: C. Provenzano  
SECONDED BY: N/A

The Board APPOINTED Mayor Provenzano, Rick Webb and John Bruno to be on the Board's Negotiating / Grievance Committee. Carried.

**4. Conflict of Interest Declarations**

There were no conflicts of interest declared.

**5. Questions and Information Arising Out of the Minutes and Not Otherwise on the Agenda**

There were no questions that arose.

**6. Adoption of Minutes – November 29, 2018**

MOVED BY: J. Bruno  
SECONDED BY: R. Webb

RESOLVED that the Minutes of the regular meeting, as presented, be hereby approved. Carried.

**7. Motion to Accept Agenda – January 24, 2019**

MOVED BY: R. Webb  
SECONDED BY: L. Vezeau-Allen

RESOLVED that the Agenda of the regular meeting, as presented, be hereby approved.  
Carried.

**8. Communications & Reports – Information Only**

a) Special Account Ledger (Auction Fund) – December 2018

The Chief pointed out the donation to the Special Olympics and the cost for the fitness room that came out of the Board account; all items had been previously approved by the Board.

b) 2018 Monthly Staff Shortage Overtime Costs – November 2018

The Chief discussed the overtime with regards to staff shortages and noted they are relatively consistent and usually due to vacation scheduling. The Chief noted this would be an item of further discussion in the future.

c) 2018 Monthly Staff Shortage Overtime Costs (Cash and AOT) – November 2018

The Chief spoke to the overtime and advised that it remained fairly consistent. The majority of the overtime had to do with vacation in the summer and statutory holidays. The Chief advised the December numbers are not formalized yet but they are expected to increase and there are options available to mitigate the increase.

d) Budget Report – Ending November 30, 2018

The Chief advised we are projected to have 7% of our budget left; we have 1.5 million dollars coming in outstanding revenues from PEM grants and our Court Security Grant. The Chief reported these revenues will keep us within 1-2% of our budget. He also noted there are some additional expenses this year with regards to the competitions for position of Chief and Deputy.

e) Monthly and Year to Date Statistical Reports for October 2018

The Chief discussed the reportable occurrences and noted we have a 12% increase and 20% increase for non-reportable occurrences. The Chief also pointed out the calls for service are up and felt it was fair to say that the numbers were getting to be an increase for the year to date in terms of call for Service. John asked if the increase in calls would reflect in issues with response times. The Chief advised that one could

logically assume it would take longer to attend certain calls but he thinks a bigger variable would be that over the summer and fall, because of Project HEAT and the CORE Unit, we were generating more occurrences. The Chief explained that if you put more people on the street and officers investigate more, we will naturally have increases; however an increase in workload is not always a bad thing. The Mayor noted the title sounds like it is just calls coming in for assistance but pointed out it is all types of requests received by police.

The Chief discussed the increase in robberies; he noted assaults are down and sexual assaults are also down, even with our changed understanding of defining sexual assaults. The Chief also noted robberies are up because of the opioid crisis. The Chief added that we are watching the information on guns very closely. The Chair clarified that property crime is up but violent crimes are down. The Chief discussed property crimes and noted we have been public in the news regarding this relation to the opioid crisis; he discussed the increase in attempt break and enters and theft from motor vehicles. The Chief advised we should pay attention to this and noted this is probably the number one complaint in communities. Lisa confirmed this was the case and noted that quite often these issues are not being reported.

The Chief discussed the sudden death numbers, MVC's etc., and also noted that impaired related occurrences have gone down. The Chief drew attention to the bail violations and related this back to the catch and release issues. The Chief offered that when the daily arrest log is reviewed, we see breaches the most.

- f) YCJA Diversion Program – Statistical Report ending December 31, 2018
- g) Provincial Offences Statistics – December 2018
- h) Use of Force Reports –November and December 2018
- i) Public Complaints Against Police – January 15, 2019
- j) Notes of Appreciation – January 21, 2019

## **9. Travel Log**

MOVED BY: J. Bruno  
SECONDED BY: R. Webb

RESOLVED that the Board approve the Travel Log report dated January 24, 2019.  
Carried.

## **10. Financial Request Board Fund Sault Ste. Marie Alzheimer's Walk**

The Board Chair noted we do not have a charitable donation policy and felt there is a need for one because it is difficult to say yes to some while potentially saying no to other requests. The Chief noted we could make the donation from the Police Service itself. The Chair advised we need to put a policy in place and Lisa added that we should attach

what we represent as an organization to what we are supporting; it should be something that aligns with what we represent as a Board. The Board agreed that historically this charity makes sense but moving forward we should have some requirements outlined and have an application form so we can have a discussion on what requests we would sponsor. The Chair advised that for today, it was a question of if we will support this request but he advised that the Board should be clear we will not be making any more donations until this issue is settled.

MOVED BY: L. Vezeau-Allen

SECONDED BY: J. Bruno

RESOLVED that the Board approve the donation of \$500 to the Sault Ste. Marie Alzheimer's Walk. Carried.

**11. Next Meeting Date**

February 28, 2019

**12. Adjournment – Time:**

MOVED BY: R. Webb

SECONDED BY: J. Bruno

That the regular meeting is adjourned and that the Board enter into the caucus meeting. Carried.